

Manager, BSI Consulting & Program Management (PMO focus)

Job ID

REQ-10073999

Mar 23, 2026

LOC_CZ

About the Role

Key responsibilities

- Scope, design, and structure priority programs, translating business needs into clear plans, deliverables, and outcomes.
- Lead and coordinate cross functional and cross market teams to deliver strategic initiatives through robust execution
- Define and embed program governance, including leadership forums, workstream reviews, decision making criteria, calendar & agenda setting, pre-read preparation and tracking follow-up actions.
- Maintain the Integrated Master Plan, ensuring visibility on milestones, dependencies, release timelines, and rollout activities.
- Manage RAID and risk frameworks, drive proactive risk management, issue resolution, and ensure effective dependency management across teams.
- Track market readiness and rollout progress including all key checkpoints including testing, data migration and deployment preparation in collaboration with program leads and change and communication leads.
- Provide high quality reporting and insights through dashboards, KPIs, and status updates for leadership.

Other responsibilities

- Support team building capabilities initiatives including greater depth of functional / commercial topics and our core capabilities (covering Consulting, Program Management and Learning) with focus on strengthening our PMO capabilities, enhancing templates, tools, workflows, and best practices across the organization.
- Build strong stakeholder relationships and role model structured ways of working, collaboration, and BSI's "One Team, Shared Impact" and culture.

Essential requirements:

- 5+ years' experience supporting large, complex programs end-to-end, ideally in a consulting, transformation or cross-market environment, preferably with a focus on commercial and / or pharma industry experience.
- Strong program and PMO skillset including planning, RAID management, reporting, governance, and structured delivery in all types of environments (waterfall, agile or hybrid) mostly with virtual teams.
- Hands-on experience with Agile/SAFe delivery environments and business squad -> product -> IT delivery models.
- Proficiency in PMO tools
- Proven ability to collaborate across diverse functions and manage senior stakeholders.
- Strong analytical, communication, and problem-solving skills.
- Minimum of a bachelor's degree, preferably in science, engineering, business administration or economics

Desirable requirements:

- Exposure to multi-market rollout programs or enterprise governance frameworks
- Certifications or further qualifications in Program / Project Management, Agile, and/or Product Management

Commitment to Diversity & Inclusion:

We are committed to building an outstanding, inclusive work environment and diverse teams representative of the patients and communities we serve.

Benefits and rewards:

Read our handbook to learn about all the ways we'll help you thrive personally and professionally:

<https://www.novartis.com/careers/benefits-rewards>

Why Novartis?

Our purpose is to reimagine medicine to improve and extend people's lives and our vision is to become the most valued and trusted medicines company in the world. How can we achieve this? With our people. It is our associates that drive us each day to reach our ambitions. Be a part of this mission and join us! Learn more here:

<https://www.novartis.com/about/strategy/people-and-culture>

Role Requirements

Why Novartis: Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other. Combining to achieve breakthroughs that change patients' lives. Ready to create a brighter future together? <https://www.novartis.com/about/strategy/people-and-culture>

Benefits and Rewards: Learn about all the ways we'll help you thrive personally and professionally.

[Read our handbook \(PDF 30 MB\)](#)

Division

DIV_IM

Business Unit

Marketing

Location

LOC_CZ

Site

Prague

Company / Legal Entity

CZ02 (FCRS = CZ002) Novartis s.r.o.

Alternative Location 1

LOC_SK

Functional Area

FCT_BS

Job Type

Full time

Employment Type

Regular

Shift Work

No

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