

Basel Campus Development Coordinator

Job ID

REQ-10074447

Mar 27, 2026

LOC_CH

About the Role

Key Responsibilities:

- Ensure robust change management and communications throughout the program, to maximise operational stability, business continuity and stakeholder engagement
- Coordinate the revitalization of the Novartis Basel Campus as a multiyear, campus-wide development program, comparable to urban or district-scale development initiatives.
- Support the strategic transformation of the campus into a mixed-use, open and attractive environment, balancing corporate, scientific, social, and public-facing elements.
- Contribute to the vision and roadmap for an open “Health and Science Quarter”, strengthening innovation, collaboration, and local integration while maintaining required security and compliance standards.
- Align and coordinate investments across spatial design, placemaking, activation, programming, and campus governance, ensuring coherence across initiatives and funding streams.
- Support phased implementation planning, including prioritization, sequencing, and dependency management across multiple projects, workstreams, and stakeholders.
- Build and manage partnerships with internal functions (e.g., REFS, Communications, Security, P&O, Business Units) and external stakeholders (e.g., City of Basel, universities, institutions, and potential partners).
- Contribute to strategies that attract external partners and organizations, improve space utilization, and reduce idle space and associated costs.
- Monitor progress, risks, and interdependencies across initiatives, ensuring transparency, alignment, and timely escalation where required.
- Coordinate closely with communications and engagement teams to support stakeholder alignment, narrative coherence, and change communication related to campus transformation.

Essential Requirements:

- University degree in urban development, architecture, real estate, engineering, business administration, public policy, or a related field.
- Advanced degree or certification in urban planning, real estate development, or project/program management is an advantage.
- English/German on fluent level
- Experience in campus development, urban development, large-scale real estate projects, or mixed-use district initiatives
- Proven background in coordinating multi-stakeholder, multi-initiative programs rather than single projects.
- Exposure to public-private partnerships, institutional environments, or complex corporate campuses is an advantage.

Why Novartis: Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other. Combining to achieve breakthroughs that change patients' lives. Ready to create a brighter future together? <https://www.novartis.com/about/strategy/people-and-culture>

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Division

DIV_TO

Business Unit

Administration & Facility

Location

LOC_CH

Site

Basel (City)

Company / Legal Entity

C028 (FCRS = CH028) Novartis Pharma AG

Functional Area

FCT_FA

Job Type

Full time

Employment Type

Regular

Shift Work

No

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