

Manager nabave tretjih dobaviteljev (m/ž/d) / Supply Operations Manager (m/f/d)

Job ID

REQ-10074446

Mar 31, 2026

LOC_SI

About the Role

Vaše ključne odgovornosti:

- Vodenje pregledov uspešnosti z zunanjimi proizvodnimi partnerji ter spodbujanje izboljšav prek jasnih kazalnikov, analize temeljnih vzrokov in korektivnih ukrepov.
- Načrtovanje in vodenje srečanj Supplier Operations and Performance z dobavitelji za usklajevanje povpraševanja, oskrbe in kapacitet.
- Zagotavljanje pravočasnosti ter ustrezne kakovosti vseh podatkov in poročil za upravljanje uspešnosti dobaviteljev.
- Podpora implementaciji globalne strategije kategorij v tesnem sodelovanju z dobavitelji in internimi deležniki.
- Eskalacija in upravljanje najbolj kritičnih oskrbnih vprašanj z dobavitelji.
- Vodenje razprav z dobavitelji v podporo poslovni strategiji, stroškovni učinkovitosti in spreminjajočim se tržnim razmeram.
- Koordinacija sprememb v proizvodnji, povpraševanju, kapacitetnih omejitev/širitvev dobaviteljev ter uvajanja novih izdelkov za zagotovitev nemotene oskrbe.
- Podpora konsolidiranemu deljenju napovedi z dobavitelji ter 24-mesečnemu pregledu povpraševanja za zagotavljanje transparentne komunikacije glede oskrbe z deležniki.

Vaš doprinos k delovnem mestu:

- Univerzitetna izobrazba s področja naravoslovnih/tehničnih ali ekonomskih/družboslovnih ved.
- Aktivno (delovno) znanje angleškega jezika.
- 3–5 let izkušenj s planiranjem v operativnem (GMP) okolju.
- Dobro razumevanje farmacevtskih operacij, proizvodnje in oskrbne verige.
- Napredno znanje orodij MS Office.
- Močne komunikacijske veščine.

Z izbranim kandidatom bomo sklenili delovno razmerje za določen čas s poskusno dobo 6 mesecev. Prijavo oddajte z življenjepisom v slovenskem in angleškem jeziku.

Ugodnosti in nagrajevanje: Konkurenčen plačni paket, letni bonus, fleksibilen način dela z možnostjo prilagajanja urnika in delom od doma, pokojninska shema, možnost vključitve v kolektivno zdravstveno zavarovanje, shema nagrajevanja in priznanja dosežkov, razširjeni program promocije zdravja na področju fizičnega in duševnega dobrega počutja ter delovne obremenitve (Polni življenja), številne priložnosti za učenje in razvoj.

Preberite naš priročnik, da spoznate načine, s katerimi bomo spodbujali vaš osebni in profesionalni razvoj:

<https://www.novartis.com/careers/benefits-rewards>

Predani smo raznolikosti in vključenosti: Novartis si prizadeva ustvariti izjemno, vključujoče delovno okolje in oblikovanje raznolikih timov, saj ti predstavljajo naše bolnike in skupnosti, ki jih oskrbujemo.

Zakaj Novartis: Pomagati bolnikom in njihovim družinam zahteva več kot le inovativno znanost. Potrebna je skupnost zavzetih ljudi, kot ste vi. V Novartisu cenimo sodelovanje, podporo in navdihovanje drug drugega za razvoj prebojnih terapij, ki spreminjajo življenja pacientov. Ste pripravljeni ustvariti svetlejšo prihodnost skupaj z nami?

<https://www.novartis.com/about/strategy/people-and-culture>

Key Responsibilities:

- Lead performance reviews with external manufacturing partners, driving improvements through clear metrics, root cause analysis, and corrective actions.
- Plan and facilitate Supplier Operations and Performance meetings with suppliers to align demand, supply, and capacity.
- Ensure all data/reporting in time and at the required quality for supplier performance management.
- Support implementation of global category strategy with close interaction with suppliers and internal stakeholders.
- Escalate and manage most critical supply issues with suppliers.
- Run discussions with suppliers to support business strategy, cost efficiency, and changing market conditions
- Coordinate production changes, demand changes, supplier capacity constraints/expansions, and new product introductions to ensure smooth supply
- Support consolidated forecast sharing with suppliers and 24 months demand review to ensure transparent supply-related communication with stakeholders

Essential Requirements:

- University degree in a scientific/technical or economics/social sciences field.
- Proficient (working) knowledge of the English language.
- 3–5 years of experience in planning within an operational (GMP) environment.
- Good understanding of pharmaceutical operations, production, and the supply chain.
- Advanced knowledge of MS Office tools.
- Strong communication skills.

We offer temporary employment with 6 months of probation period. Submit your application with the CV in Slovenian and English language.

Benefits and Rewards: Competitive salary, Annual bonus, Flexible working schedule, tailored to your needs, possibility to work from home, Pension scheme, possibility of joining collective health insurance scheme, Employee Recognition Scheme, Expanded program for the promotion of health in the field of physical and mental well-being and managing workload (Well-being), Unlimited learning and development opportunities.

Commitment to Diversity and Inclusion: Novartis is committed to building an outstanding, inclusive work environment and diverse teams' representative of the patients and communities we serve.

Role Requirements

Why Novartis: Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other. Combining to achieve breakthroughs that change patients' lives. Ready to create a brighter future together? <https://www.novartis.com/about/strategy/people-and-culture>

Benefits and Rewards: Learn about all the ways we'll help you thrive personally and professionally.

[Read our handbook \(PDF 30 MB\)](#)

Division

DIV_TO

Business Unit

Purchasing & Sourcing

Location

LOC_SI

Site

Ljubljana

Company / Legal Entity

SI19 (FCRS = SI019) Novartis farmacevtska proizvodnja d.o.o.

Functional Area

FCT_TO
Job Type
Full time
Employment Type
Temporary (Fixed Term)
Shift Work
No
Apply to Job

Job ID
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Apply to Job

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7. https://novartis.wd3.myworkdayjobs.com/en-US/Novartis_Careers/job/Ljubljana/Manager-nabave-tretjih-dobaviteljev--m--d----Supply-Operations-Manager--m-f-d-_REQ-10074446-1