

# GxP Training & Learning Business Partner

Job ID

REQ-10075170

Apr 01, 2026

LOC\_IN

## About the Role

Key Responsibilities:

- Collaborate with SMEs and Operational Managers to define, implement and maintain qualification criteria for in-scope tasks and roles.
- Collaborate with SMEs and Operational Managers to define, implement and maintain training curricula for in-scope tasks and roles.
- Maintain the in-scope training matrix, ensuring that all roles/tasks have defined qualification criteria and supporting curricula, and that all associates are assigned the appropriate requirements.
- Collaborate with Operational Managers and LMS administrators to define, implement and maintain training requirements for each in-scope associate.
- Define and maintain curated content lists for in-scope skills and knowledge areas.
- Ensure design and development of effective training content, in line with instructional design and adult learning principles, in collaboration with SMEs.

Essential Requirements:

- Experiences: 3-5 Years in Training/Learning
- 3-5 Years in Pharmaceutical Industry, preferably in production
- Knowledge of curricula management methodologies; experience in curation of learning content.
- Knowledge of adult learning principles, instructional design and evaluation of learning outcomes
- Knowledge of compliance requirements (GxP, HSE, legal etc).
- Demonstrates strong self-awareness and continually seeks feedback to support own development.
- Strong negotiation skills with SMEs

Desirable Requirement:

- Education: BSc in Life Sciences, Pharmacy, Behavioral or Educational Sciences preferred.
- Languages: Fluent English (oral and written)
- Additional languages beneficial

## Role Requirements

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Division

DIV\_TO

Business Unit

Production / Manufacturing

Location

LOC\_IN  
Site  
Hyderabad (Office)  
Company / Legal Entity  
IN10 (FCRS = IN010) Novartis Healthcare Private Limited  
Functional Area  
FCT\_HR  
Job Type  
Full time  
Employment Type  
Regular  
Shift Work  
No  
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