

Manager Integrated Evidence Excellence (Coordination)

Job ID

REQ-10072478

Apr 07, 2026

LOC_IN

About the Role

Key Responsibilities

- Coordinate timelines, deliverables, workshops, and cross-functional inputs for product-specific IEP squads
- Manage stakeholder communications and ensure timely documentation and tracking of IEP activities
- Maintain and update IEP demand overview and tracking tools to reflect shifting priorities
- Support management of GalaxIE, our digital IEP application. Overseeing access, adoption, updates, and troubleshooting
- Conduct data quality checks and collaborate with squad leads to resolve inaccuracies
- Organize and support working sessions, trainings, and stakeholder meetings with clear follow-ups
- Drive process improvements by collecting and applying feedback on IEP tools and workflows

Essential Requirements

- University or graduate degree, ideally in a scientific discipline
- Minimum 3 years' experience in project management within pharma, healthcare, or agency settings
- Strong communication skills to convey complex concepts to diverse audiences
- Proven ability to meet tight deadlines in dynamic, global environments
- Skilled in organizing, prioritizing, and adapting to change
- Proficient in managing cross-functional relationships and facilitating meetings

Role Requirements

Why Novartis: Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other. Combining to achieve breakthroughs that change patients' lives. Ready to create a brighter future together? <https://www.novartis.com/about/strategy/people-and-culture>

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Division

DIV_IM

Business Unit

Development

Location

LOC_IN

Site

Hyderabad (Office)

Company / Legal Entity

IN10 (FCRS = IN010) Novartis Healthcare Private Limited

Functional Area

FCT_RD

Job Type

Full time
Employment Type
Regular
Shift Work
No
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