

Expert Scientific Writer

Job ID

REQ-10075521

Apr 14, 2026

LOC_IN

About the Role

Key Responsibilities:

- Research and write original content for publications activities (primary and review manuscripts, abstracts, posters), slide presentations and other materials. Demonstrate a command of assigned therapeutic areas and expertise with assigned products.
- Prepare meeting materials for satellite symposia (agenda, slide content, speaker briefings etc.), and reports from advisory boards and other internal or external meetings. Develop content that is scientifically accurate, evidence-based, grammatically accurate, referenced using appropriate sources, and consistent with quality standards for author review, customer review as appropriate, and scientific peer review.
- Perform internal scientific reviews to ensure quality in line with the scope and scientific messages. Mentor internal team members and help onboard new joiners.
- As needed, perform quality control (QC) checking / proof reading of the above-mentioned documents to meet stakeholder expectations. Clearly communicate medical scientific concepts in a condensed, audience-appropriate way.
- Follow all internal processes and procedures regarding workflow, development of deliverables, and adherence to industry best practices, including GPP. Demonstrate the flexibility/adaptability necessary to function on different therapeutic teams as needed and to work on projects across multiple brands at any given time.
- Provide input and aid in troubleshooting/problem-solving. Participate in strategic and tactical publications planning and related research.
- Maintains records for all assigned projects including archiving in line with global SOPs. Performs additional tasks as assigned.

Essential Requirement:

- Minimum Science degree or equivalent or MSc, PhD, PharmD, or MD.
- Minimum of 5 years' experience in medical communications and medical writing.
- Good understanding of industry work processes for publications.
- Proficiency in Microsoft Office (Word, Excel, PowerPoint, Outlook).
- Excellent written and oral English

Role Requirements

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Division

DIV_GD

Business Unit

Development

Location

LOC_IN
Site
Hyderabad (Office)
Company / Legal Entity
IN10 (FCRS = IN010) Novartis Healthcare Private Limited
Functional Area
FCT_RD
Job Type
Full time
Employment Type
Regular
Shift Work
No
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