

Senior Regional Project Manager

Job ID

REQ-10075689

Apr 14, 2026

LOC_MY

About the Role

Major Accountabilities

- Manage the REFS project portfolio, including prioritization and alignment with business and REFS strategy Lead and drive regional CAPEX projects across APCJ region, with key focus on strategic projects delivery which to meet with corporate strategy.
- Good knowledge of all statutory requirements relates to buildings, land use, permitting and life safety codes across APCJ region. Responsible for cost-effective provisions and development of CapEx project management in support of the Novartis mission and strategy.
- Follow Novartis project management process and standards (including but not limited to global design guidance, project management process, security, HSE, procurement requirement), stage gates, toolkits, and reporting cadence for real estate project portfolio.
- Support on preparation of project investment documentation, business models and project financing strategies and develop capital appropriation requests (CAR).
- Prepare detailed schedules, perform value improvement reviews, and supervise the implementation in cooperation with internal and external teams.
- Planning and organization of project resourcing with procurement including user requirements preparation, expediting, inspection, logistic coordination, contracting etc.
- Prepare plans and implementation of project controls. Ensure all functions remain on schedule and issues get resolved or escalated.
- Coordinate cross-functional stakeholders (Workplace, FM, DCM, Finance, Procurement, IT, HSE), manage key milestones, dependencies, and resource conflicts
- Assess and closely manage project risks (safety, quality, functional, project execution) and implement risk mitigation strategies.
- Lead, coach, manage NOCC engineering team or local 3rd party project managers for individual projects regarding planning, scheduling, project controlling, and reporting status in regular basis.
- Build dashboards (Power BI, Smartsheet) and track KPIs (cost, schedule, risk, procurement).
- Drive lessons learned and best-practice sharing and keep optimizing processes based on strategic objectives and benefits tracking.

Minimum Requirements

- At least 8 years of Major Project Management experience with demonstrated ability to deliver safe, effective, and fully compliant projects.
- Proven ability to implement complex projects and collaborate within and across cross functional teams and business units, in a matrixed environment.
- Broad project controlling and portfolio project management and finance controlling knowledge.
- Excellent knowledge of key non-technical business processes including Strategy, Procurement, HSE and Finance.

Why Novartis: Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other. Combining to achieve breakthroughs that change patients' lives. Ready to create a brighter future together? <https://www.novartis.com/about/strategy/people-and-culture>

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about suitable career opportunities as soon as they come up: <https://talentnetwork.novartis.com/network>

Commitment to Diversity and Inclusion:

Novartis is committed to building an outstanding, inclusive work environment and diverse teams' representative of the patients and communities we serve.

Role Requirements

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Benefits and Rewards: Learn about all the ways we'll help you thrive personally and professionally.

[Read our handbook \(PDF 30 MB\)](#)

Division

DIV_TO

Business Unit

Administration & Facility

Location

LOC_MY

Site

Selangor

Company / Legal Entity

MY01 (FCRS = MY001) Novartis Corporation (Malaysia) Sdn. Bhd. (19710100054)

Functional Area

FCT_FA

Job Type

Full time

Employment Type

Regular

Shift Work

No

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