

Finance Control and Compliance Manager

Job ID

REQ-10074779

Apr 14, 2026

LOC_MX

About the Role

Location: Hybrid. CDMX

Your responsibilities include, but are not limited to:

- Evaluate existing processes and recommend improvements to strengthen internal controls
- Monitor compliance with internal control policies and procedures
- Ensure compliance with the Internal Controls over Financial Reporting, Novartis Financial Controls Manual (NFCM) and SOX 404 requirements. Execute end to end process walkthroughs and gain deep understanding during the process reviews as defined in the Finance Core.
- Review extent of harmonization and standardization of processes and controls.
- Investigate and resolve instances of non compliance or control deficiencies, identify root causes of problems and recommend controls or business process Improvements.
- Reporting packages and accounts reconciliations review. Ensure compliance with IFRS and Novartis Accounting Manual (NAM) through execution and examination of the reporting packages of the units to ensure that they are free from material misstatements.
- Collaborate with cross-functional teams to identify and mitigate financial risks.
- Conduct training sessions and workshops to educate associates on internal control policies and procedures
- Foster a culture of compliance and accountability throughout the organization

Minimum requirements

What you'll bring to the role:

- University degree – Preferably Finance/Accounting or Business Administration
- Experience in Accounting/Finance, internal audit, risk management or internal controls: +7 years
- English (advanced)
- Proficient in MS Office applications such as Word, Excel and Power Point
- Proeficient in Microsoft Office Suite (desired)
- Experience with SAP, or comparable systems, preferred.
- Excellent attention to detail and organizational abilities
- Excellent communication and interpersonal skills

- Strong analytical and problem-solving skills
- Ability to work independently, prioritize tasks, and meet deadlines in a fast-paced environment

Commitment to Diversity and Inclusion

Novartis is committed to building an outstanding, inclusive work environment and diverse teams representative of the patients and communities we serve.

Accessibility and Accommodation:

Novartis is committed to work with and provide reasonable accommodation to individuals with disabilities. If, because of a medical condition or disability, you need a reasonable accommodation for any part of the recruitment process, or in order to perform the essential functions of a position, please send an e-mail to tas.mexico@novartis.com and let us know the nature of your request and your contact information. Please include the job requisition number in your message.

Novartis tiene el compromiso de trabajar y proporcionar adaptaciones razonables para personas con discapacidad. Si, debido a una condición médica o discapacidad, necesita una adaptación razonable para cualquier parte del proceso de contratación, o para desempeñar las funciones esenciales de un puesto, envíe un correo electrónico a tas.mexico@novartis.com y permítanos conocer la naturaleza de su solicitud y su información de contacto. Incluya el número de posición en su mensaje.

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Role Requirements

Why Novartis: Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other. Combining to achieve breakthroughs that change patients' lives. Ready to create a brighter future together? <https://www.novartis.com/about/strategy/people-and-culture>

Benefits and Rewards: Learn about all the ways we'll help you thrive personally and professionally.

[Read our handbook \(PDF 30 MB\)](#)

Division

DIV_FI

Business Unit

Other

Location

LOC_MX

Site

INSURGENTES

Company / Legal Entity

MX06 (FCRS = MX006) Novartis Farmacéutica S.A. de C.V.

Functional Area

FCT_FN

Job Type

Full time

Employment Type

Regular

Shift Work

No

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