

Pilot Plant Operator

Job ID

REQ-10075210

Apr 14, 2026

LOC_AT

About the Role

Job Profile:

- Execute assigned manufacturing tasks and activities according to production schedule to enable the timely production of product with quality and quantity in compliance with the relevant GMP, HSE and environmental guidelines.
- Perform commissioning activities between warehouse and production according to process orders.
- Prepare, print and consolidate batch documents, labels; perform entries and verify transactions/declarations in SAP system.
- Execute inbound deliveries and sampling of incoming goods in the warehouse, in alignment with local procedures.
- Organize shipments for orders and perform outbound deliveries in the warehouse, including shipment organization of orders.
- Update and maintain data in SAP database.

Major accountabilities:

- Participation in manufacturing processes
- Execution of all assigned activities according to production schedule and in compliance with the valid GMP, work, operating, environmental and safety instructions and guidelines.
- Proper handling of products in the warehouse and adherence to HSE guidelines.
- Preparation of shipments according to NVS and GMP standards.
- Management of inbound and outbound deliveries and commissioning; updates in SAP.
- Reporting of technical complaints / adverse events / special case scenarios related to Novartis products within 24 hours of receipt.

Key performance indicators:

- Deadlines: compliance with production planning, execution of tasks on time
- Quality: Amount of errors in production documents edited or updated and in batch record review
- Documentation according to our SOPs

Minimum Requirements:

Work Experience:

- Basic work experience in manufacturing and/or warehouse management preferred

Skills:

- Careful and exact execution of assigned tasks
- Ability to communicate and collaborate effectively in a team setting
- Reliability and willingness to take responsibility
- Resilience to changes
- Experience in SAP is a plus
- This position currently does not require shift work (subject to change in later phases of the project)

Languages :

- German and/or English – good writing skills required

In accordance with Austrian law, we are obliged to disclose the minimum salary as stated in the collective bargaining agreement. For this position the minimum salary is €34,673.10/year (on a full time basis).

Austria Adjustments for Applicants with Disabilities: If because of a medical condition, physical disability or a neurodiverse condition you require an adjustment during the recruitment process, please reach out to disabilities.austria@novartis.com and let us know the nature of your request as well as your contact information. The support which we can provide will include advice on suitable positions as well as guidance at all stages of the application process. Austrian law provides candidates the opportunity to involve the local disability representative, Behindertenvertrauensperson (BVP), in the application process. If you would like to request this, please let us know in advance as a note on your CV.

Role Requirements

Why Novartis: Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other. Combining to achieve breakthroughs that change patients' lives. Ready to create a brighter future together? <https://www.novartis.com/about/strategy/people-and-culture>

Benefits and Rewards: Learn about all the ways we'll help you thrive personally and professionally.

[Read our handbook \(PDF 30 MB\)](#)

Division

DIV_GD

Business Unit

Development

Location

LOC_AT

Site

Schaftenau

Company / Legal Entity

AT33 (FCRS = AT033) Novartis Pharmaceutical Manufacturing GmbH

Functional Area

FCT_RD

Job Type

Full time

Employment Type

Regular

Shift Work

No

[Apply to Job](#)

Job ID

REQ-10075210

Pilot Plant Operator

[Apply to Job](#)

Source URL: <https://prod1.jobapi.novartis.com.cn/req-10075210-pilot-plant-operator>

List of links present in page

1. <https://prod1.jobapi.novartis.com.cn/req-10075210-pilot-plant-operator>
2. <mailto:disabilities.austria@novartis.com>
3. <https://www.novartis.com/about/strategy/people-and-culture>
4. https://www.novartis.com/sites/novartis_com/files/novartis-life-handbook.pdf
5. https://novartis.wd3.myworkdayjobs.com/en-US/Novartis_Careers/job/Schaftenau/Pilot-Plant-Operator_REQ-

10075210

6. https://novartis.wd3.myworkdayjobs.com/en-US/Novartis_Careers/job/Schaftenau/Pilot-Plant-Operator_REQ-10075210