

# Clinical Research Associate/ Senior Clinical Research Associate

Job ID

REQ-10075966

Apr 16, 2026

LOC\_SG

## About the Role

Key Responsibilities:

- Act as the primary liaison between Novartis and study sites, ensuring successful collaboration and milestone delivery.
- Conduct Phase I–IV site monitoring activities (onsite and remote) in compliance with protocols, ICH/GCP, and regulatory standards.
- Lead Site Initiation Visits and ongoing training for site personnel, including amendments and onboarding.
- Identify and mitigate site process risks, promoting continuous improvement and compliance culture.
- Build strong partnerships with sites to enhance patient recruitment and reduce operational issues.
- Collaborate early with sites on patient inventory and flow to optimize trial readiness.
- Support audit and inspection readiness, ensuring timely implementation of corrective actions.
- Work closely with internal stakeholders to resolve data queries and maintain accurate documentation.

Essential Requirements:

- Minimum 2 years of experience in the pharmaceutical industry or related field; monitoring experience preferred.
- Strong adaptability and ability to influence site partners in a dynamic environment.
- Excellent communication and relationship-building skills.
- Proven ability to work independently and manage multiple sites.
- Analytical thinking and proactive problem-solving capabilities.
- Willingness to travel. Ability to travel domestically (and possibly internationally) as needed to study sites and for training and meetings.

Commitment to Diversity and Inclusion / EEO paragraph:

Novartis is committed to building an outstanding, inclusive work environment and diverse teams representative of the patients and communities we serve.

## Role Requirements

**Why Novartis:** Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other. Combining to achieve breakthroughs that change patients' lives. Ready to create a brighter future together? <https://www.novartis.com/about/strategy/people-and-culture>

**Benefits and Rewards:** Learn about all the ways we'll help you thrive personally and professionally.

[Read our handbook \(PDF 30 MB\)](#)

Division

DIV\_GD

Business Unit

Development

Location  
LOC\_SG  
Site  
Mapletree Business City (MBC)  
Company / Legal Entity  
SG04 (FCRS = SG004) Novartis Singapore Pte Ltd  
Functional Area  
FCT\_RD  
Job Type  
Full time  
Employment Type  
Regular  
Shift Work  
No  
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