

Senior Global Process Owner - Study & Site Management

Job ID

REQ-10075540

Apr 16, 2026

LOC_IN

About the Role

The Sr GPO will be responsible for overall governance and oversight of a process by setting appropriate strategy, coordinating process mapping activities, overseeing the development the various procedural documents related to a process, ensuring efficiency and effectiveness of the process and managing risks. In addition, the Sr GPO would also be responsible to monitor process performance via KPIs/KQIs aligned with regulatory and organizational strategies.

Key Responsibilities :

1. End-to-End Process Ownership & Strategy

- Accountable for the overall design, delivery, maintenance, and continuous improvement of the designated process(es).
- Lead long-term process strategy, ensuring alignment with regulatory expectations and business needs.
- Anticipate internal/external changes and assess their impact on processes and supporting systems.

2. Cross-Functional Collaboration & Process Improvement

- Lead and support cross-functional process improvement and change-management initiatives.
- Drive simplification, automation, and standardization across functions.
- Ensure transformed processes can be executed globally by responsible line functions.

3. Governance, Documentation Oversight & Compliance

- Ensure oversight and lifecycle management of controlled documents (SOPs, WPs, manuals) for the process.
- Ensure coherence and harmonization across procedural documents within the process.
- Oversee process-related risks and ensure appropriate mitigation strategies.
- Monitor performance trends, conduct root cause analysis/FMEAs when needed, and ensure appropriate risk management.

Minimum Requirements:

- Education: University degree in Life Science, quantitative science or business. Desirable qualifications in shared services, outsourcing, global sourcing, project management/Coaching, 6-Sigma, Lean education/training, Master of Business Administration or equivalent
- Extensive knowledge of end-to-end processes within clinical development, including supporting systems, regulations, and awareness of business changes.
- 5 years' Site Management, Clinical Trial Monitoring, CRA Management and/or Clinical Project Management (Country level) domain experience essential.
- Ability to anticipate and assess the impact of external and internal changes on the end-to-end process, supporting systems (and vice-versa), and associated training requirements.
- Experience in effective process improvement.
- Strategic thinker with the ability to contribute to long-term process improvements and operational planning.
- Experience with process simplification and optimization, including improvements to quality documentation.
- Demonstrated ability to collaborate effectively across functions, supporting performance improvements within the end-to-end clinical development value chain.

Why Novartis: Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other. Combining to achieve breakthroughs that change patients' lives. Ready to create a brighter future together? <https://www.novartis.com/about/strategy/people-and-culture>

Benefits and Rewards: Learn about all the ways we'll help you thrive personally and professionally.

[Read our handbook \(PDF 30 MB\)](#)

Division

DIV_GD

Business Unit

Development

Location

LOC_IN

Site

Hyderabad (Office)

Company / Legal Entity

IN10 (FCRS = IN010) Novartis Healthcare Private Limited

Functional Area

FCT_RD

Job Type

Full time

Employment Type

Regular

Shift Work

No

[Apply to Job](#)

Job ID

REQ-10075540

Senior Global Process Owner - Study & Site Management

[Apply to Job](#)

Source URL: <https://prod1.jobapi.novartis.com.cn/req-10075540-senior-global-process-owner-study-site-management>

List of links present in page

1. <https://prod1.jobapi.novartis.com.cn/req-10075540-senior-global-process-owner-study-site-management>
2. <https://www.novartis.com/about/strategy/people-and-culture>
3. https://www.novartis.com/sites/novartis_com/files/novartis-life-handbook.pdf
4. https://novartis.wd3.myworkdayjobs.com/en-US/Novartis_Careers/job/Hyderabad-Office/Senior-Global-Process-Owner_REQ-10075540-1
5. https://novartis.wd3.myworkdayjobs.com/en-US/Novartis_Careers/job/Hyderabad-Office/Senior-Global-Process-Owner_REQ-10075540-1