

Pilot Plant Operator

Job ID

REQ-10075210

Apr 23, 2026

LOC_AT

About the Role

Major accountabilities::

- Execute assigned manufacturing tasks and activities according to production schedule to enable the timely production of product with quality and quantity in compliance with the relevant GMP, HSE and environmental guidelines.
- Perform commissioning activities between warehouse and production according to process orders.
- Prepare, print and consolidate batch documents, labels; perform entries and verify transactions/declarations in SAP system.
- Execute inbound deliveries and sampling of incoming goods in the warehouse, in alignment with local procedures.
- Organize shipments for orders and perform outbound deliveries in the warehouse, including shipment organization of orders.
- Execution of all assigned activities according to production schedule and in compliance with the valid GMP, work, operating, environmental and safety instructions and guidelines.
- Proper handling of products in the warehouse and adherence to HSE guidelines; preparation of shipments according to NVS and GMP standards.
- Management of inbound and outbound deliveries and commissioning; updates in SAP. Reporting of technical complaints / adverse events / special case scenarios related to Novartis products within 24 hours of receipt.

Minimum Requirements:

- Previous work experience in manufacturing and/or warehouse management and GMP environment preferred
- Experience in SAP is a plus
- Careful and exact execution of assigned tasks
- Ability to communicate and collaborate effectively in a team setting
- Reliability and willingness to take responsibility
- Resilience to changes
- This position currently does not require shift work (subject to change in later phases of the project)
- Fluent German required

Why Novartis?

Our purpose is to reimagine medicine to improve and extend people's lives and our vision is to become the most valued and trusted medicines company in the world. How can we achieve this? With our people. It is our associates that drive us each day to reach our ambitions. Be a part of this mission and join us! Learn more here:

<https://www.novartis.com/about/strategy/people-and-culture>

You'll receive:

You can find everything you need to know about our benefits and rewards in the Novartis Life Handbook.

<https://www.novartis.com/careers/benefits-rewards>

In addition to a market-competitive base salary, we offer an attractive incentive program, a modern company pension scheme, childcare facilities, learning and development opportunities as well as worldwide career possibilities within the Novartis group. In accordance with Austrian law, we are obliged to disclose the minimum salary as stated in the collective bargaining agreement. For this position the minimum salary is € €39,171.30/year (on a full-time basis). The actual salary will be significantly higher, as we strive to maintain a competitive position in the market and consider your previous experience,

qualifications and individual competencies.

We are open for part-time and job-sharing models and support flexible and remote working where possible.

Commitment to Diversity & Inclusion:

Novartis is committed to building an outstanding, inclusive working environment and diverse teams, representative of the patients and communities we serve.

Adjustments for Applicants with Disabilities:

If because of a medical condition, physical disability or a neurodiverse condition you require an adjustment during the recruitment process, please reach out to disabilities.austria@novartis.com and let us know the nature of your request as well as your contact information. The support which we can provide will include advice on suitable positions as well as guidance at all stages of the application process. Austrian law provides candidates the opportunity to involve the local disability representative, Behindertenvertrauensperson (BVP), in the application process. If you would like to request this, please let us know in advance as a note on your CV.

Join our Novartis Network:

If this role is not suitable to your experience or career goals but you wish to stay connected to hear more about Novartis and our career opportunities, join the Novartis Network here: <https://talentnetwork.novartis.com/network>

Role Requirements

Why Novartis: Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other. Combining to achieve breakthroughs that change patients' lives. Ready to create a brighter future together? <https://www.novartis.com/about/strategy/people-and-culture>

Benefits and Rewards: Learn about all the ways we'll help you thrive personally and professionally.

[Read our handbook \(PDF 30 MB\)](#)

Division

DIV_GD

Business Unit

Development

Location

LOC_AT

Site

Schaftenau

Company / Legal Entity

AT33 (FCRS = AT033) Novartis Pharmaceutical Manufacturing GmbH

Functional Area

FCT_RD

Job Type

Full time

Employment Type

Regular

Shift Work

No

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