

# Record to Report Lead

Job ID

REQ-10076700

May 01, 2026

LOC\_EG

## About the Role

### Key Responsibilities

- Lead Record to Report operations, ensuring accurate financial statements, compliant accounting treatments, and timely period-end close
- Manage end-to-end accounting processes covering fixed assets, cash, inventory, costing, and balance sheet governance
- Ensure robust financial reporting integrity across actuals, forecasts, budgets, and latest estimates
- Own balance sheet reconciliation governance, acting as BlackLine super user and enforcing control quality and risk classification
- Manage statutory, audit, and tax reporting requirements, partnering with auditors and internal governance stakeholders
- Oversee financial systems and reporting tools, including SAP, IBI, and FCRS, driving automation and data integrity
- Deliver high-quality accounting analysis and reporting to support leadership, regulatory, and business decision-making

### Essential Requirements

- Strong background in financial accounting, including balance sheet management, statutory reporting, and accounting controls
- Proven experience leading Record to Report processes across period-end close, forecasting, and financial reporting activities
- Solid knowledge of audit, tax, and regulatory reporting requirements within a controlled finance environment
- Hands-on experience with enterprise financial systems, including SAP and financial reporting or reconciliation tools
- Demonstrated people leadership capability, with experience developing, coaching, and managing finance teams
- Strong analytical skills with the ability to deliver accurate, high-quality financial insights to senior stakeholders

### Commitment to Diversity & Inclusion

Novartis is committed to building an outstanding, inclusive work environment and diverse teams representative of the patients and communities we serve.

## Role Requirements

**Why Novartis:** Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other. Combining to achieve breakthroughs that change patients' lives. Ready to create a brighter future together? <https://www.novartis.com/about/strategy/people-and-culture>

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Division

DIV\_FI

Business Unit

Finance

Location

LOC\_EG

Site  
New Cairo  
Company / Legal Entity  
EG02 (FCRS = EG002) Novartis Pharma S.A.E  
Functional Area  
FCT\_FN  
Job Type  
Full time  
Employment Type  
Regular  
Shift Work  
No  
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