

Head of Operational Excellence Europe & HQ

Job ID

REQ-10074171

May 19, 2026

LOC_CZ

About the Role

Major accountabilities:

- Lead the Operational Excellence agenda across the Procurement function, ensuring structure, discipline, and transparency.
- Govern Procurement priorities through clear processes, routines, and performance standards.
- Track and maintain ownership of strategic objectives, operational goals, and cross-functional commitments.
- Manage end-to-end Procurement objectives, KPIs, and performance reporting frameworks.
- Ensure KPIs are well-defined, measured, embedded in decision-making, and monitored for progress and gaps.
- Maintain full visibility of delivery status, risks, dependencies, and performance trends, driving corrective actions as needed.
- Oversee Procurement data governance, reporting landscape, and management information accuracy and consistency.
- Translate complex data into actionable insights and drive standardization, automation, and reporting efficiency.
- Lead development of high-quality leadership presentations, synthesizing progress, risks, and recommendations for executive communication.
- Lead and develop a team whilst building strong capabilities and fostering a proactive, high-performance culture

Minimum Requirements:

- Minimum of 8 years' experience in within a Procurement environment
- Proven track record in Procurement Leadership (ideally global or regional).
- Demonstrated success in developing and executing global strategies and delivering measurable business impact.
- Ability to drive innovation and continuous improvement in procurement practices.
- Demonstrated success in project management and operational excellence
- Ability to operate effectively within global, matrixed organizations, and collaborate across diverse geographies and cultures.
- Outstanding communication and collaboration skills.

Languages:

- Fluent English (both written and spoken)

Role Requirements

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[Read our handbook \(PDF 30 MB\)](#)

Division

DIV_TO

Business Unit

Other

Location
LOC_CZ
Site
Prague
Company / Legal Entity
CZ02 (FCRS = CZ002) Novartis s.r.o.
Functional Area
FCT_PR
Job Type
Full time
Employment Type
Regular
Shift Work
No
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