

Portfolio System Enablement Lead

Job ID

REQ-10078678

May 28, 2026

LOC_IN

About the Role

Key Responsibilities

Leadership & enterprise integration

- Lead, coach, and develop Hyderabad associates across data, automation, reporting, and simulation capabilities, fostering a high-accountability and growth-oriented environment
- Act as the primary point of contact for AGE in Hyderabad, strengthening connections with EPI and broader enterprise stakeholders and ensuring alignment to enterprise priorities
- Translate AGE priorities into clear delivery focus and resource alignment, ensuring work concentrates on enterprise value rather than fragmented demand
- Showcase the value of Hyderabad deliverables and build trust and adoption across S&G stakeholders
- Enable a matrix-first operating model, empowering senior contributors while maintaining clarity of priorities and accountability

Delivery ownership & impact

- Independently own and deliver priority initiatives aligned to AGE's enterprise roadmap
- Translate complex business needs into clear deliverables, sequencing, and acceptance criteria ensuring outputs are decision-ready, reusable, and scalable
- Partner across AGE team to ensure alignment with enterprise standards and avoid fragmentation

Scalable execution & operational excellence

- Ensure predictable, high-quality delivery through clear prioritization, strong quality controls, and well-defined ownership and "definition of done"
- Drive scalability and efficiency by embedding automation, reuse, and simplification, progressively reducing manual effort and enabling repeatable, decision-ready outputs
- Act as a collaborative delivery partner across AGE and S&G, applying strong program and change management practices to translate designs into scalable, adopted, and supported capabilities

Essential Requirements:

- University degree in Informatics, Computer Sciences, business or similar, Bachelor's degree in IT/Business administration
- Experience or demonstrated potential in coaching others, enabling senior contributors, or leading workstreams in a matrix environment
- Hands-on 5+ years product/project/program/portfolio management and delivery experience leading medium to large scale, technology enabled, AI initiatives, digital solutions and products
- Good understanding of the drug discovery and development process
- Experience in product design methods to drive clear requirement definition
- Well versed in handling clear and concise communication with different stakeholder groups
- Strong program and change management capabilities, with experience translating complex initiatives into structured, scalable delivery and adoption
- Demonstrated curiosity and adoption of AI and automation capabilities, leveraging them to enhance delivery, reduce manual effort, and enable scalable, decision-ready outputs

- Fluent spoken and written English, other language(s) are an additional asset

Desirable Requirements:

- Agile in managing changing priorities and ability to navigate and resolve conflicting priorities
- Strong cross-functional matrix leadership experience with demonstrated ability to establish strong partnerships without formal authority
- Experience with SQL database queries and/or one or more programming languages.

Role Requirements

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Division

DIV_SG

Business Unit

Strategic Planning & BD&L

Location

LOC_IN

Site

Hyderabad (Office)

Company / Legal Entity

IN10 (FCRS = IN010) Novartis Healthcare Private Limited

Functional Area

FCT_DD

Job Type

Full time

Employment Type

Regular

Shift Work

No

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