

Clinical Research Associate Manager

Job ID

REQ-10075809

Jun 09, 2026

LOC_SG

About the Role

Key Responsibilities:-

- Oversee CRA performance, development, and coaching to ensure delivery, productivity, and quality performance indicators
- Manage and allocate CRA resources to studies and sites, ensuring balanced workloads and quality monitoring
- Monitor and approve CRA travel and expenses to ensure compliance with T&E policy and budget
- Collaborate with SSO Clinical Project Managers to support recruitment strategies and site performance
- Ensure timely communication with vendors and align resource needs and expectations
- Oversee vendor monitoring performance targets, including site recruitment commitments, timely data entry, and issue resolution
- Support clinical development audits, site audits, and inspections, ensuring CAPA follow-up and implementation.

Essential Requirements :-

- A degree in a scientific or health discipline; an advanced degree is preferable
- Minimum 7 years of experience in clinical research, including planning, executing, and monitoring clinical trials
- Strong project management and team leadership capabilities
- Thorough understanding of clinical drug development, international standards (GCP/ICH), and health authority regulations
- Excellent communication, negotiation, and conflict resolution skills
- Ability to travel domestically and internationally as needed
- Proficiency in digital and technological tools

Commitment to Diversity & Inclusion:

We are committed to building an outstanding, inclusive work environment and diverse teams' representative of the patients and communities we serve.

Role Requirements

Why Novartis: Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other. Combining to achieve breakthroughs that change patients' lives. Ready to create a brighter future together? <https://www.novartis.com/about/strategy/people-and-culture>

Benefits and Rewards: Learn about all the ways we'll help you thrive personally and professionally.

[Read our handbook \(PDF 30 MB\)](#)

Division

DIV_GD

Business Unit

Development

Location

LOC_SG

Site

Mapletree Business City (MBC)
Company / Legal Entity
SG04 (FCRS = SG004) Novartis Singapore Pte Ltd
Functional Area
FCT_RD
Job Type
Full time
Employment Type
Regular
Shift Work
No
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List of links present in page

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