

Senior Program Manager DDIT PO&CF AskNovartis

Job ID

REQ-10077315

Jun 16, 2026

LOC_CZ

About the Role

Location: Prague

#LI-Hybrid (12 days/month in office)

Key Accountabilities:

Platform Strategy & Enterprise Leadership

- Define and drive the strategic direction of AskNovartis from MVP through enterprise-scale deployment.
- Own the product vision, roadmap, and prioritization across domains, ensuring focus on high-value employee journeys.
- Ensure alignment with enterprise priorities and long-term digital strategy.

Enterprise Program Delivery & Governance

- Lead end-to-end delivery of a complex, multi-year program across multiple domains and delivery teams.
- Establish and run robust governance structures, including decision forums, escalation paths, and performance management.
- Ensure transparency on risks, dependencies, financials, and progress to senior leadership.

Stakeholder Management & Alignment

- Act as the primary interface to senior stakeholders across DD&IT, P&O, and Corporate Functions.
- Drive alignment, decision-making, and prioritization across competing needs and agendas.
- Build trust and credibility as a senior partner to business and technology leadership.

Service Transformation & Value Realization

- Drive transformation of services through automation, simplification, and improved user experience.
- Ensure measurable business value delivery, including efficiency gains, experience improvements, and reduced operational complexity.
- Embed value tracking and benefit realization into program execution.

Cross-functional Orchestration & Scaling

- Coordinate execution across internal teams and external partners.
- Manage complex interdependencies across platforms (e.g., service management, HR systems, AI platforms).
- Ensure scalable operating model and consistent execution as the platform expands across domains.

Commitment to Diversity and Inclusion:

Novartis is committed to building an outstanding, inclusive work environment and diverse teams representative of the patients and communities we serve.

What you will receive:

Monthly pension contribution matching your individual contribution up to 3% of your gross monthly base salary; Risk Life Insurance (full cost covered by Novartis); 5-week holiday per year; (1 week above the Labour Law requirement) ; 4 paid sick days within one calendar year in case of absence due to sickness without a medical sickness report; Cafeteria employee benefit program – choice of benefits from Benefit Plus Cafeteria in the amount of 17,500 CZK per year; Meal vouchers in amount of 90 CZK for each working day (full tax covered by company); transportation allowance; MultiSport Card. Find out more about Novartis Business Services: <https://www.novartis.cz/>

Accessibility and accommodation:

Novartis is committed to working with and providing reasonable accommodation to all individuals. If, because of a medical condition or disability, you need a reasonable accommodation for any part of the recruitment process, or in order to receive more detailed information about the essential functions of a position, please send an e-mail to and let us know the nature of your request and your contact information. Please include the job requisition number in your message.

Why Novartis: Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other. Combining to achieve breakthroughs that change patients' lives. Ready to create a brighter future together? <https://www.novartis.com/about/strategy/people-and-culture>

Benefits and Rewards: Read our handbook to learn about all the ways we'll help you thrive personally and professionally: <https://www.novartis.com/careers/benefits-rewards>

Role Requirements

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Benefits and Rewards: Learn about all the ways we'll help you thrive personally and professionally.

[Read our handbook \(PDF 30 MB\)](#)

Division

DIV_TO

Business Unit

Information Technology

Location

LOC_CZ

Site

Prague

Company / Legal Entity

CZ02 (FCRS = CZ002) Novartis s.r.o.

Functional Area

FCT_TT

Job Type

Full time

Employment Type

Regular

Shift Work

No

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