

Manager, BR Clinical Quality Assurance

Job ID

REQ-10075829

May 28, 2026

LOC_CN

About the Role

Responsibilities

1. Provide robust and clear quality oversight in the following areas of clinical development:

- Collaborate with key stakeholders to detect, prevent, and remediate risks and to ensure that clinical trial processes and operations are in control (e.g. Risk-based Quality Management). Work effectively in a matrix environment with stakeholders to prioritize, develop, and implement plans to address gaps and ensure sustained compliance.
- Support identification and management of quality issues/incidents pertinent to BR clinical areas, ensuring timely escalation when required.
- Provide QA oversight to ensure interactions with Health Authorities are consistent with regulatory requirements, Novartis standards, and HA expectations through CSR review, audit planning, submission readiness, and inspection preparation in collaboration with other QA functions.
- Support audit follow-up activities including CAPA preparation, review, effectiveness and closeout activities and lessons learned

2. Provide expert knowledge and skills for a wide range of Research & Development activities to ensure compliance to regulatory requirements and interdependence with the GCP areas for the fast-changing research environment, including:

- Research Collaborations
- Mergers and acquisitions (e.g. Due diligence SME as assigned)
- Non/low interventional studies

3. Support implementation of Quality Plan actions as assigned and ensure that any delayed activities have a documented rational and appropriate escalation. 4. Support continuous improvement initiatives and ensure that areas identified as weaknesses are properly being addressed and executed for sustainability

5. Coach and advise new clinical Quality associates, student interns, fellows, and job shadow/sabbatical participants in the team as assigned by manager

6. Act as CQA expert for process/systems as assigned (e.g. 1QEM system, FIRST, NCV, Andromeda, Sense)

Experience/Professional requirement:

- +4 years of involvement in regulated activities (GCP/PV), clinical development and/or QA positions.
- Broad understanding of global expectations of Health Authorities in Clinical Development and understanding of the science of product development
- Ability to work independently and in a global/matrix environment.
- Ability to interact with and present to management, as well as to external audiences.
- Two or more years' experience in managing projects.
- Good knowledge of GCP, quality and/or clinical development.
- Strong interpersonal, communication, negotiation, and problem-solving skills.
- Strong office IT skills including MS Office suite
- A clear sense of personal accountability, an ability to empower people, ability to drive quality culture with partners and a high degree of mutual respect and integrity are essential factors to succeed.

Role Requirements

Why Novartis: Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other. Combining to achieve breakthroughs that change patients' lives. Ready to create a brighter future together? <https://www.novartis.com/about/strategy/people-and-culture>

Benefits and Rewards: Learn about all the ways we'll help you thrive personally and professionally.

[Read our handbook \(PDF 30 MB\)](#)

Division

DIV_RE

Business Unit

Research

Location

LOC_CN

Site

Shanghai (Shanghai)

Company / Legal Entity

CN14 (FCRS = CN014) China Novartis Institutes for BioMedical Research Co., Ltd.

Functional Area

FCT_QA

Job Type

Full time

Employment Type

Regular

Shift Work

No

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