

CPS Procurement Manager

Job ID

REQ-10080901

Jun 29, 2026

LOC_CZ

About the Role

Major accountabilities:

- Lead sourcing plans, negotiations and deliver savings targets aligned with category strategy.
- Develop and execute category strategies for capital investment projects. Manage supplier relationships and resolve performance issues promptly.
- Define specifications and support demand management for capital projects. Drive business planning and ensure timely execution of strategic initiatives.
- Monitor supplier performance using consistent KPIs and feedback loops.
- Collect and analyze supplier data across divisions and business partners.
- Create and manage major contracts, ensuring clarity and compliance.
- Communicate negotiated contracts and ensure consistent application.
- Oversee budget and resource allocation for procurement activities.

Minimum Requirements:

- Experience of working in Procurement and/or knowledge of Real Estate Facility Services (REFS) capital projects.
- Excellent communication and negotiation skills to manage senior stakeholders and lead global negotiations with suppliers mainly from Switzerland.
- Excellent knowledge of German and English language.
- Good understanding of operations and business culture of multinational company.
- Ability to work in virtual teams and with remote stakeholders.
- Strong sense for independence and self-drive.
- Curious mind and high motivation to learn.

Why Novartis: Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other. Combining to achieve breakthroughs that change patients' lives. Ready to create a brighter future together?

<https://www.novartis.com/about/strategy/people-and-culture>

Commitment to Diversity & Inclusion:

Novartis is committed to building an outstanding, inclusive work environment and diverse team's representative of the patients and communities we serve.

Join our Novartis Network:

Not the right Novartis role for you? Sign up to our talent community to stay connected and learn about suitable career opportunities as soon as they come up: <https://talentnetwork.novartis.com/network>

Role Requirements

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Benefits and Rewards: Learn about all the ways we'll help you thrive personally and professionally.

[Read our handbook \(PDF 30 MB\)](#)

Primary location salary range

Kč792,190.00 - Kč1,471,210.00

Division

DIV_TO

Business Unit

Purchasing & Sourcing

Location

LOC_CZ

Site

Prague

Company / Legal Entity

CZ02 (FCRS = CZ002) Novartis s.r.o.

Functional Area

FCT_PR

Job Type

Full time

Employment Type

Regular

Shift Work

No

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