

Sales Intern-نجران/جازان

Job ID

REQ-10083332

Jul 30, 2026

LOC_SA

About the Role

Major Accountabilities:

- Support the sales team with day-to-day activities and field coordination.
- Assist in preparing sales reports, presentations, and customer insights.
- Maintain accurate customer and sales data in company systems.
- Participate in customer meetings and internal business reviews, where appropriate.
- Support cross-functional collaboration with marketing, medical, and commercial teams.
- Contribute to projects and initiatives assigned by the line manager while ensuring compliance with Novartis policies and standards.

Key Performance Indicators:

- Timely completion of assigned tasks and projects.
- Accuracy and quality of reports and documentation.
- Active participation in learning and development activities.
- Demonstrates collaboration, accountability, and a growth mindset.
- Positive feedback from manager and cross-functional stakeholders.

Minimum Requirements:

Work Experience:

- No prior work experience required.
- Internship, extracurricular activities, or university projects are an advantage.

Skills:

- Strong communication and interpersonal skills.
- Analytical and problem-solving abilities.
- Proficiency in Microsoft Office (Excel, PowerPoint, and Word).
- Strong organizational skills and attention to detail.
- Eagerness to learn and work collaboratively in a fast-paced environment.

Languages:

- English.
- Arabic.

Role Requirements

Why Novartis: Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other. Combining to achieve breakthroughs that change patients' lives. Ready to create a brighter future together? <https://www.novartis.com/about/strategy/people-and-culture>

Benefits and Rewards: Learn about all the ways we'll help you thrive personally and professionally.

[Read our handbook \(PDF 30 MB\)](#)

Division

DIV_IM

Business Unit

Sales

Location

LOC_SA

Site

Abha

Company / Legal Entity

SA01 (FCRS = SA001) Novartis Saudi Arabia Ltd

Functional Area

FCT_OT

Job Type

Full time

Employment Type

Early Career (Fixed Term)

Shift Work

No

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