

Sales Intern-إحساء

Job ID

REQ-10083333

Jul 30, 2026

LOC_SA

About the Role

Major Accountabilities:

Support the sales team with day-to-day activities and field coordination.

Assist in preparing sales reports, presentations, and customer insights.

Maintain accurate customer and sales data in company systems.

Participate in customer meetings and internal business reviews, where appropriate.

Support cross-functional collaboration with marketing, medical, and commercial teams.

Contribute to projects and initiatives assigned by the line manager while ensuring compliance with Novartis policies and standards.

Key Performance Indicators:

Timely completion of assigned tasks and projects.

Accuracy and quality of reports and documentation.

Active participation in learning and development activities.

Demonstrates collaboration, accountability, and a growth mindset.

Positive feedback from manager and cross-functional stakeholders.

Minimum Requirements:

Work Experience:

No prior work experience required.

Internship, extracurricular activities, or university projects are an advantage.

Skills:

Strong communication and interpersonal skills.

Analytical and problem-solving abilities.

Proficiency in Microsoft Office (Excel, PowerPoint, and Word).

Strong organizational skills and attention to detail.

Eagerness to learn and work collaboratively in a fast-paced environment.

Languages:

English.

Arabic.

Role Requirements

Why Novartis: Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other. Combining to achieve breakthroughs that change patients' lives. Ready to create a brighter future together? <https://www.novartis.com/about/strategy/people-and->

[culture](#)

Benefits and Rewards: Learn about all the ways we'll help you thrive personally and professionally.

[Read our handbook \(PDF 30 MB\)](#)

Division

DIV_IM

Business Unit

Sales

Location

LOC_SA

Site

Dammam

Company / Legal Entity

SA01 (FCRS = SA001) Novartis Saudi Arabia Ltd

Functional Area

FCT_OT

Job Type

Full time

Employment Type

Early Career (Fixed Term)

Shift Work

No

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List of links present in page

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2. <https://www.novartis.com/about/strategy/people-and-culture>
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