

Associate Dir, Search & Evaluation (Platforms & AI)

Job ID

REQ-10084824

Aug 04, 2026

LOC_US

About the Role

Key responsibilities:

- Deliver against S&E and C&BD priorities by supporting AI-focused search, landscaping, triage, and evaluation activities across R&D.
- Execute structured landscapes in priority AI areas.
- Conduct initial assessment and triage of inbound and proactively sourced AI opportunities, including review of technical differentiation, data assets, validation evidence, model performance, IP position, implementation requirements, and strategic fit.
- Partner with internal scientific, clinical, data science, digital, legal/IP, procurement, finance, and BD&L colleagues to develop balanced opportunity assessments and identify key diligence questions.
- Prepare high-quality materials for internal review and governance, including opportunity summaries, competitive landscapes, diligence updates, and recommendation slides.
- Support external engagement with AI-focused companies, VCs, academic groups, and technology partners to build Novartis visibility and improve access to differentiated opportunities.
- Track external deal-making, financing, technology shifts, and competitive moves in AI-enabled drug discovery and development.
- Maintain organized documentation of AI landscapes, company interactions, triage rationale, and follow-up actions to support portfolio transparency and decision quality.

Essential requirements:

- High-quality and timely evaluation of AI-enabled R&D opportunities.
- Robust landscape analyses that inform S&E priorities and governance decisions.
- Effective cross-functional alignment with all relevant stakeholders.
- Clear, decision-ready documentation of opportunity assessments, diligence findings, and strategic recommendations.
- Strong contribution to external ecosystem coverage across AI biotech, technology companies, academia, and venture investors.
- Development and maintenance of an up-to-date AI opportunity knowledge base and company tracking approach.

Desirable requirements:

- Advanced degree in life sciences, computational biology, chemistry, engineering, medicine, data science, or a related field strongly preferred
- 5+ years of experience in biopharma R&D, AI-enabled life sciences, business development, strategy, consulting, venture, data science, computational drug discovery.
- Strong understanding of drug discovery and development, with ability to evaluate how AI/ML, generative models, foundation models, knowledge graphs, lab automation, and data platforms can create R&D value.
- Strong understanding of AI-enabled target discovery, chemistry, biologics, translational science, clinical development, or digital/agent tools.
- Experience assessing external technologies, companies, scientific platforms, or BD opportunities.
- Ability to synthesize technical, scientific, strategic, and business considerations into clear recommendations.
- Professional proficiency in Mandarin Chinese is preferred.

Benefits & Rewards

The salary for this position is expected to range between \$160,300 and \$297,700 per year. The final salary offered is determined based on factors like, but not limited to, relevant skills and experience, and upon joining Novartis will be reviewed periodically. Novartis may change the published salary range based on company and market factors. Your compensation will include a performance-based cash incentive and, depending on the level of the role, eligibility to be considered for annual equity awards. US-based eligible employees will receive a comprehensive benefits package that includes health, life and disability benefits, a 401(k) with company contribution and match, and a variety of other benefits. In addition, employees are eligible for a generous time off package including vacation, personal days, holidays and other leaves.

Why Novartis: Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other. Combining to achieve breakthroughs that change patients' lives. Ready to create a brighter future together? <https://www.novartis.com/about/strategy/people-and-culture>

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Benefits and Rewards: Read our handbook to learn about all the ways we'll help you thrive personally and professionally: <https://www.novartis.com/careers/benefits-rewards>

Role Requirements

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Benefits and Rewards: Learn about all the ways we'll help you thrive personally and professionally.
[Read our handbook \(PDF 30 MB\)](#)

Division

DIV_SG

Business Unit

Strategic Planning & BD&L

Location

LOC_US

Site

Cambridge (USA)

Company / Legal Entity

U061 (FCRS = US061) Novartis Services, Inc.

Functional Area

FCT_BS

Job Type

Full time

Employment Type

Regular

Shift Work

No

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