

Expert Data & Digital

Job ID

REQ-10085019

Aug 07, 2026

LOC_IN

About the Role

Major accountabilities:

- Conduct gap assessment and define system design and configuration
- Create and manage system configuration static master data in key applications
- Own and drive change to key applications in close collaboration with Business Units and IT
- Understand the supported Business Processes and Interfaces of key applications.
- Identify, align & facilitate harmonization opportunities of global processes in TRD
- Drive Standardization and Normalization of Global/Organization/Site Static Master Data
- Liaises with System and Process Owners and actively contributes and participates in the System Governance and Change Advisory Board.
- Facilitates the collaboration between Dev IT and Line Functions and external partners for system/application improvement and enhancement projects
- Align changes and ensure adherence to standards
- Assess risk, conduct RCA and perform impact assessments for changes and problems
- Establish and own URS and be responsible for informal and formal testing and validation UAT / OQ / PQ
- Training, Education, Support. Guide, train and educate users and Super Users in use and best practices in key applications
- Identify, align & facilitate global harmonization opportunities across TRD. Collaborate with Business Process Experts and understand, challenge, and incorporate Business Processes into key applications.
- Own and drive change to key applications in close collaboration with LU as Project Development Leads (Workstream Leads)
- Actively contribute to team goals
- Ensure compliance of processes with regulations as well as Novartis internal procedures and GxP requirements.
- Provide coaching and technical training as subject matter expert or recognized technical expert. Act as mentor for junior and senior associates
- Support and foster spirit of an inspired, curious and agile learning organization, including best practice sharing across digitalization projects.
- Acts as role model for Novartis values and behaviours.

Minimum Requirements:

- Bachelors/Masters in Life Science or Information technology (e.g., analytical / organic chemistry / pharmacy / pharmaceutical development, IT) or equivalent.
- Knowledge in quality principles driving drug development such as GMP; understanding of general regulatory and quality expectations.
- 5+ years professional experience in relevant area.
- Good scientific background, communication skills including presentation and scientific/technical writing.
- Experienced in GMP environment, with familiarity of IT systems (e.g. eLN, LIMS, SAP), and interfaces between different data tools.
- Comprehensive knowledge about project management, excellent organization and planning skills.
- Proven track record in successfully leading and working with interdisciplinary teams.
- Strong innovation mindset and problem solving skills. **1/2**

- Strong communication and presentation skills. Advanced coaching skills.
- Ability to work in interdisciplinary global teams.

Role Requirements

Why Novartis: Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other. Combining to achieve breakthroughs that change patients' lives. Ready to create a brighter future together? <https://www.novartis.com/about/strategy/people-and-culture>

Benefits and Rewards: Learn about all the ways we'll help you thrive personally and professionally.

[Read our handbook \(PDF 30 MB\)](#)

Division

DIV_GD

Business Unit

Development

Location

LOC_IN

Site

Hyderabad (Office)

Company / Legal Entity

IN10 (FCRS = IN010) Novartis Healthcare Private Limited

Functional Area

FCT_DD

Job Type

Full time

Employment Type

Regular

Shift Work

No

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