

Head, Corporate Comms

Job ID

REQ-10069051

Jun 22, 2026

LOC_JP

About the Role

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Key Responsibilities:

- Develop, drive, oversee and execute strategies that engage employees, raise media exposure, and leverage owned, earned and paid channels(social media, websites) to create value amongst internal/ external stakeholders and position the company as the most valued and trusted medicines company in Japan.
- Shape corporate and executive leadership message and generate opportunities for delivering the messages including townhalls, external speaking opportunities and owned/earned/paid media exposure.
- Build a above TA corporate brand and reputation enhancement strategy and execute to protect and improve Novartis's perception and leadership amongst the stakeholders and public.
- Oversees policy communications efforts in partnership and alignment with Public Affairs strategy, and develops the capability within Japan team to shape favourable environment for the business.
- Oversees Country President comms strategy and execution to ensure we leverage the CP voice at the service of NVS narrative and positioning in Japan.
- Establish strong relations with influential media and external stakeholders to gain trust in the company and contribute to the improvement of its visibility and favourability in support of corporate's activities.
- Protect company reputation by proactively anticipating and preparing for potential issues and minimize negative impacts.
- Explore and develop various communications, media, and new initiatives to elevate corporate positioning by collaborating with Therapy Area communications and Patient Advocacy, Public Affairs and Value & Access teams.
- In partnership with the Japan leadership team, ideate and deliver messaging featuring corporate priorities and strategy to the associates through messages and various communication media to cultivate better understanding and buy-in.
- Nurture open and vital corporate culture and enhance sense of belonging amongst the associates.
- Manage relationships with internal and external key stakeholders, becoming an external voice and representative for NVS in Japan
- Represent function to relevant company leaders to become trusted strategic business partner. Providing counsel on latest communications channels/trends and opportunities to utilize communications contribute to the achievement of higher engagement and corporate reputation goals including advice, guidance, sharing accountability for promoting and protecting the company reputation.
- Conducting corporate reputation surveys in partnership with the international team to benchmark and assess progress of our perception within the market.
- Accountability for budget and agency relationships and quality of work
- Implementation of media relations strategy and influencer engagement strategy at the corporate level.
- Main point of contact for issues and crisis management.
- Collaboration with Therapy Area communications /Patient advocacy/Public Affairs on key brand milestones and launch activities.
- Exemplifies a predictive mindset; seeks multidirectional insights to understand our environments and stakeholders, and embraces iterative, measurable experimentation and action.
- Strategic counsel and best practice sharing across communications & patient advocacy team, including, insights, measurement, and execution learnings.
- Implementation of Objectives/Goals/Strategies/Measurement framework, KPIs and Analytics & Insight measures to

consistently monitor and predict product performance management in alignment with International CA Strategy and Japan business objectives.

- As Japan C&PA leadership team member, implement cross team effort to realize a predictive mindset team.

Essential Requirements:

Education:

- Bachelor's degree or above

Experience:

- 12+ years in communications including employee and corporate, media communications.
- Leadership & influencing communications, social media strategy and implementation.
- Leading teams
- Crisis and issues management
- Corporate reputation and awareness campaigns
- Industry/ Business Exposure in matrixed organization

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Novartis is aware of employment scams which make false use of our company name or leader's names to defraud job seekers. Novartis does not make job offers without interview and never asks candidates for money.

All our current job openings are displayed [here](#). If you have encountered a job posting or been approached with a job offer that you suspect may be fraudulent, we strongly recommend you do not respond, send money or personal information.

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Why Novartis: Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other. Combining to achieve breakthroughs that change patients' lives. Ready to create a brighter future together? <https://www.novartis.com/about/strategy/people-and-culture>

Join our Novartis Network: Not the right Novartis role for you? Sign up to our talent community to stay connected and learn about suitable career opportunities as soon as they come up: <https://talentnetwork.novartis.com/network>

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Commitment to Diversity and Inclusion: Novartis is committed to building an outstanding, inclusive work environment and diverse teams representative of the patients and communities we serve.

Accessibility and accommodation: Novartis is committed to working with and providing reasonable accommodation to individuals with disabilities. If, because of a medical condition or disability, you need a reasonable accommodation for any part of the recruitment process, or in order to perform the essential functions of a position, please send an e-mail to midcareer- r.japan@novartis.com and let us know the nature of your request and your contact information. Please include the job requisition number in your message.

<JP>

ノバルティスでキャリアを築く魅力: 病気と向き合う人々やそのご家族を支えるには、革新的な科学だけでは不十分です。それには、あなたのような情熱と知性を持った仲間が必要です。

互いに協力し、支え合い、刺激し合うことで、患者さんの人生を変えるようなブレイクスルーを生み出すことができます。さあ、一緒により明るい未来を創りませんか? <https://www.novartis.com/about/strategy/people-and-culture>

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<https://talentnetwork.novartis.com/network>

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Role Requirements

Division

DIV_CE

Business Unit

Communications

Location

LOC_JP

Site

Toranomon (NPKK Head Office)

Company / Legal Entity

JP05 (FCRS = JP005) Novartis Pharma K.K.

Functional Area

FCT_CA

Job Type

Full time

Employment Type

Regular

Shift Work

No

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