

Congress and Digital Channel Partner

Job ID

REQ-10074569

Jun 17, 2026

LOC_MX

About the Role

Key Responsibilities

- Collaborate with cross-functional stakeholders to develop and execute a comprehensive congress narrative and prioritization strategy
- Drive best-practice sharing and support operational excellence across medical communications activities
- Oversee end-to-end lifecycle management of virtual and in-person, non-promotional medical materials
- Lead the dissemination of approved content across Medical Affairs digital channels
- Manage speaker program execution, including coordination with external vendors, contracts, procurement, and budget activities
- Ensure compliance with all applicable legal, regulatory, and company requirements, including FDA and internal policies

Qualifications

Education

- Bachelor's degree required
- Advanced degree preferred

Experience

- Experience in Medical Affairs, Medical Communications, Congress Strategy, or related pharmaceutical industry roles
- Strong cross-functional collaboration and project management experience
- Experience working in highly compliance-driven environments
- Experience with vendor management and digital content execution

Skills & Competencies

- Excellent written and verbal communication skills in English
- Strong planning, organizational, and attention-to-detail skills
- Ability to work effectively in a matrixed, fast-paced environment

Additional Requirements

- Willingness to work off-hours and holidays as required
- Ability to travel domestically and internationally as needed
- Flexibility to work during U.S. business hours to ensure continuity and timely decision-making

Why Join Us

If you are passionate about advancing medical communications through collaboration, innovation, and operational excellence, we encourage you to apply and be part of a team driving meaningful scientific engagement.

Division
DIV_IU
Business Unit
Information Technology
Location
LOC_MX
Site
INSURGENTES
Company / Legal Entity
MX06 (FCRS = MX006) Novartis Farmacéutica S.A. de C.V.
Functional Area
FCT_RD
Job Type
Full time
Employment Type
Regular
Shift Work
No
[Apply to Job](#)

Job ID
REQ-10074569

Congress and Digital Channel Partner

[Apply to Job](#)

Source URL: <https://prod1.jobapi.novartis.com.cn/req-10074569-congress-and-digital-channel-partner>

List of links present in page

1. <https://prod1.jobapi.novartis.com.cn/req-10074569-congress-and-digital-channel-partner>
2. https://novartis.wd3.myworkdayjobs.com/en-US/Novartis_Careers/job/INSURGENTES/Congress-and-Digital-Channel-Partner_REQ-10074569
3. https://novartis.wd3.myworkdayjobs.com/en-US/Novartis_Careers/job/INSURGENTES/Congress-and-Digital-Channel-Partner_REQ-10074569