

Occupational Health Specialist

Job ID

REQ-10081340

Jul 23, 2026

LOC_TW

About the Role

#LI-Hybrid

Key Responsibilities:

- Serves as the primary point of contact on OH relevant performance and issues for the Site/Country.
- Launch OH services and relevant management process to comply with local authority's requirements
- Ensures that OH strategies are supported, championed and implemented.
- Leads, develops, and coordinates associates' wellbeing program according to HSE guideline and advice
- Represents OH in site's HSE committee and provides professional advice on occupational health.
- Participate HSE networks or project at global, regional and cluster level.
- Set up plans or framework for site's OH to meet local HSE standards and regulations.
- Provide primary care for injuries and illnesses on site and emergency response.
- Conduct health consultation with employees and follow up on the medical check results
- Develop health promotion programs and activities, for examples: fitness, smoking cessation, blood donation.

Essential Requirements:

- Support vaccination program as per company or local regulatory requirement
- Manage the infectious disease program within the workplace. (COVID-19, MERS, etc.)
- Maintain on-site OH facilities (nursing room), medical devices and first-aid kits.
- Secure compliance with relevant HSE company's rules and local regulations.
- Support HSE risk cycle, RCF self assessment, test, audit and inspections, and incident management from OH perspective
- Extend OH technical support to Greater China cluster when needed.
- Other duties as required by Novartis HSE team and local authorities.
- Manage Novartis or 3rd party HSE resources, including third-party HSE service providers or contractors.

Desirable Requirement:

- BS/MS degree in department of nursing or medicine. Licensed nurse. Industrial hygiene relevant degree or class B safety and health license is preferred.
- Fluency in Mandarin is required, and good command of English is preferred.
- At least 2 years of professional experience in OH management is must.

Role Requirements

Division

DIV_TO

Business Unit
HSE & BCM
Location
LOC_TW
Site
Taipei
Company / Legal Entity
TW03 (FCRS = TW003) Novartis (Taiwan) Co. Ltd
Functional Area
FCT_FA
Job Type
Full time
Employment Type
Regular
Shift Work
No
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