

Global Regulatory Associate Director, Life Cycle Management

Job ID

REQ-10080457

Aug 28, 2026

LOC_GB

About the Role

Key Responsibilities

- Independently manage regulatory maintenance activities for assigned high-complexity product portfolio.
- Ensure timely, compliant preparation and submission of regulatory maintenance deliverables.
- Provide strategic regulatory input to cross-functional deliverables, including safety reports, variations, and renewals.
- Act as a liaison with health authorities, supporting interactions for complex regulatory matters where required.
- Identify risks, gaps, and trade-offs to support timely approvals and minimise regulatory delays.
- Lead responses to health authority queries, including development of robust scientific justifications.
- Contribute to continuous improvement initiatives and support mentorship or onboarding of junior associates.

Essential Requirements

- Bachelor's or Master's degree in a scientific discipline, or equivalent experience.
- Significant experience in regulatory maintenance activities and regulatory processes within the pharmaceutical industry.
- Proven knowledge of global regulatory submission and approval processes across major regions.
- Experience in planning, execution, regulatory review, and compliance of submissions.
- Ability to interpret safety and efficacy data and product labelling requirements.
- Strong communication skills with a proactive, accurate, and stakeholder-focused approach.
- Demonstrated ability to work effectively in cross-functional, global matrix environments.
- Experience contributing to process improvements, simplification, or operational excellence initiatives.

Benefits & Rewards

At Novartis, we're committed to reimagining medicine together - and rewarding the people who make it happen.

Expected Annual Base Salary Range for role: £67,900 to £126,100

The base salary offered is determined based on gender-neutral objectives, such as relevant skills, competencies and experience in accordance with the Novartis pay setting policy and upon joining Novartis will be reviewed periodically.

In addition to your base salary, you may be eligible for a performance-based bonus depending on certain performance parameters.

The rewards of being part of our team go far beyond base pay and incentives. We also offer a variety of competitive benefits in kind to help you thrive personally and professionally, such as insurance plans, retirement plans, wellbeing resources and global recognition programs. In addition, we provide flexible and hybrid working options, where possible, and minimum 14

weeks paid parental leave.

Commitment to Diversity and Inclusion / EEO paragraph

Novartis is committed to building an outstanding, inclusive work environment and diverse teams' representative of the patients and communities we serve.

You may be eligible for a company vehicle or a car allowance in accordance with the applicable local Novartis policies and guidelines.

Pay equity is a fundamental principle of our employment policy and reflects our commitment to create a diverse, equitable and inclusive environment that treats all employees with dignity and respect, as outlined in our Code of Ethics.

Read our brochure to learn more about our global total rewards offering:

https://www.novartis.com/sites/novartis_com/files/novartis-life-handbook.pdf

Note: Benefits and compensation may vary by country and are subject to local legal requirements, including provisions of collective bargaining agreements where applicable. A full overview of your compensation package, including any relevant collective bargaining agreement details applicable to your role based on your employment location and Novartis employer entity, will be communicated separately to you during the application process.

Role Requirements

Primary location salary range

£67,900.00 - £126,100.00

Division

DIV_GD

Business Unit

Development

Location

LOC_GB

Site

London (The Westworks)

Company / Legal Entity

GB16 (FCRS = GB016) Novartis Pharmaceuticals UK Ltd.

Alternative Location 1

LOC_GB

Functional Area

FCT_RD

Job Type

Full time

Employment Type

Regular

Shift Work

No

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