

Ekspert za oskrbo zdravil (m/ž/d) / Expert Drug Supply (m/f/d)

Job ID

REQ-10088237

Sep 23, 2026

LOC_SI

About the Role

Vaše ključne odgovornosti:

- Načrtovanje, razporejanje in usklajevanje proizvodnega procesa, kvalifikacij, validacij in drugih aktivnosti ekipe.
- Samostojno ocenjevanje in interpretiranje rezultatov ter sprejemanje ustreznih zaključkov.
- Zagotavljanje znanstvenega in tehničnega vodenja; iskanje informacij, aktivno spodbujanje izmenjave znanja znotraj skupine.
- Sodelovanje v multidisciplinarni ekipi in zagotavljanje podpore, mentorstva in nadzor mlajšim članom. Prenašanje znanja znotraj ekip in na druge deležnike.
- Samostojno pisanje protokolov, zapisov glavnih serij, standardnih operativnih postopkov, proizvodnih receptov in druge dokumentacije. Aktivno sodelovanje pri revizijah in zagotavljanje skladnosti.
- Komuniciranje, obravnavanje in reševanje odstopanj. Prispevanje k odpravljanju težav, preiskavam temeljnih vzrokov in predlaganje korektivnih ukrepov.
- Prevezemanje odgovornosti, odprte komunikacije in kulture reševanja problemov/osredotočenosti na rezultate, pri čemer je kakovost glavna prednostna naloga.
- Prevezemanje odgovornosti za osebni in poklicni razvoj.

Vaš doprinos k delovnem mestu:

- Univerzitetna izobrazba s področja farmacije, biokemije, biotehnologije, kemije, mikrobiologije ali druge enakovredne smeri.
- Tehnično znanje angleščine.
- Več let sorodnih izkušenj kot strokovnjak za proizvodnjo bioloških zdravil.

Zaželene izkušnje:

- Poznavanje dobre proizvodne prakse (GMP) in izkušnje z delom v reguliranem proizvodnem okolju.
- Dobro poznavanje instrumentov ali opreme, pomembne za proizvodnjo bioloških zdravilnih učinkovin, in dobro poznavanje biotehnoloških proizvodnih procesov.

Z izbranim kandidatom bomo sklenili delovno razmerje za nedoločen čas s poskusno dobo 6 mesecev. Prijavo oddajte z življenjepisom v slovenskem in angleškem jeziku.

V Novartisu smo zavezani k soustvarjanju prihodnosti medicine ter priznavanju in nagrajevanju ljudi, ki to omogočajo.

Pričakovani letni osnovni razpon plače za delovno mesto:

- Slovenija: €27,160 – 50,440

Osnovna plača se določa na podlagi vnaprej opredeljenih in transparentnih kriterijev, kot so relevantne veščine, kompetence in izkušnje, ne glede na spol, ter v skladu z Novartisovo politiko določanja plač. Po zaposlitvi v Novartisu se plača periodično pregleda v skladu z internimi akti in postopki.

Plačna enakost je temeljno načelo naše kadrovske politike in odraža našo zavezo k ustvarjanju raznolikega, pravičnega in vključujočega okolja, ki vse zaposlene obravnava dostojanstveno in spoštljivo, kot je opredeljeno v našem Kodeksu etike. Poleg osnovne letne bruto plače so zaposleni upravičeni tudi do spodaj navedenih ugodnosti:

- Letni bonus, ki pripada vsakemu zaposlenemu: 12% letne plače.
- Regres za dopust: Leta 2025 je znašal 2.496 € (neto). Za leto 2026 znaša 2.678,28 € (neto).
- Nagrada za poslovno uspešnost: Leta 2025 je znašala 2.538,64 € (bruto), skupaj z zimskim regresom.
- Prostovoljno dodatno pokojninsko zavarovanje: Novartis v Sloveniji zagotavlja prostovoljno dodatno pokojninsko zavarovanje (5,844 % bruto izplačila, letno omejeno na 3.224,18 €).
- Zavarovanje:

Dodatno nezgodno zavarovanje: V času zaposlitve pri Novartisu je zaposleni 24/7 zavarovan za primer smrti ali invalidnosti, ki bi bila posledica nezgode.

Zavarovanje – Specialisti: Kolektivno zdravstveno zavarovanje, ki omogoča hitrejši dostop do specialističnih zdravstvenih storitev pri Zavarovalnici Triglav d.d. za vas in vaše družinske člane.

- Care Connect: Program, ki ponuja zaupno, osebno podporo za vaše duševno zdravje in dobro počutje s pomočjo terapij, svetovanj, orodij in še mnogo več.
- Ostale ugodnosti v skladu z zakonom in kolektivno pogodbo: Prevoz, prehrana ter ostali dodatki.

Preberite brošuro in izvedite več o našem sistemu nagrajevanja: https://www.novartis.com/sites/novartis_com/files/novartis-life-handbook.pdf

Opomba: Ugodnosti se lahko razlikujejo glede na državo ter so skladni z lokalno zakonodajo, vključno z določili kolektivnih pogodb. Celovit pregled vašega paketa prejemkov, vključno z morebitnimi relevantnimi določbami kolektivne pogodbe, ki veljajo za vašo delovno mesto glede na lokacijo zaposlitve in delodajalca Novartis, vam bo posredovan v okviru nadaljnjih korakov zaposlitvenega postopka.

Predani smo raznolikosti in vključenosti: Novartis si prizadeva ustvariti izjemno, vključujoče delovno okolje in oblikovanje raznolikih timov, saj ti predstavljajo naše bolnike in skupnosti, ki jih oskrbujemo.

Zakaj Novartis: Pomagati bolnikom in njihovim družinam zahteva več kot le inovativno znanost. Potrebna je skupnost zavzetih ljudi, kot ste vi. V Novartisu cenimo sodelovanje, podporo in navdihovanje drug drugega za razvoj prebojnih terapij, ki spreminjajo življenja pacientov. Ste pripravljeni ustvariti svetlejšo prihodnost skupaj z nami? <https://www.novartis.com/about/strategy/people-and-culture>

Key Responsibilities:

- Plans, schedules, and coordinates batches, qualification, validation, and other team activities.
- Evaluates and interprets results, draws relevant conclusions independently. Provides scientific and technical guidance; performs information searches; actively fosters knowledge exchange within peer population.
- Works collaboratively within a multidisciplinary team, providing support, coaching, mentoring, and supervision to junior members. Transfers process know-how within teams and other stakeholders.
- Writes protocols, master batch records, SOPs, working procedures, production recipes, and other documents independently. Actively contributes to audits and ensures compliance.
- Communicates, addresses, and solves deviations. Contributes to troubleshooting, root cause investigations, and proposes corrective actions.
- Role models accountability, open communication and problem solving/ result driven culture, with quality as a top priority.
- Takes Responsibility for personal and professional development.

Essential Requirements:

- Bachelor's degree or equivalent in Pharmacy, Biochemistry, Biotechnology, Chemistry, Microbiology or equivalent.
- Technical knowledge of English.
- Several years of related experience as expert in biologics manufacturing

Desirable Requirements:

- Knowledge of GMP and experience working in a regulated manufacturing environment.
- Good knowledge of instrumentation or equipment relevant to biologic drug substance production and good knowledge of biotechnological manufacturing processes.

We offer permanent employment with 6 months of probation period. Submit your application with the CV in Slovenian and English language.

Rewards:

At Novartis, we're committed to reimagining medicine together - and rewarding the people who make it happen.

Expected Annual Base Salary Range for role:

- Slovenia: €27,160 – 50,440

The salary offered is determined based on gender-neutral objectives, such as relevant skills, competencies and experience in accordance with the Novartis pay setting policy and upon joining Novartis will be reviewed periodically.

Pay equity is a fundamental principle of our employment policy and reflects our commitment to create a diverse, equitable and inclusive environment that treats all employees with dignity and respect, as outlined in our Code of Ethics.

In addition to your base salary, you will be eligible for benefits listed below:

- Annual bonus for all employees: 12% of annual base salary.
- Holiday allowance: In 2025 it amounted to €2,496 (net). For 2026 it amounts to €2,678.28 (net).
- Yearly performance-based bonus: In 2025 it amounted to €2,538.64 (gross), including the winter allowance.
- Voluntary supplementary pension insurance: Novartis in Slovenia provides voluntary supplementary pension insurance (5.844% of gross salary, capped annually at €3.224,18).
- Shift allowances: shift work (15%); multi-shift work (20%); night work (70%); work on Sundays and public holidays (50%). (if selected candidates will work in shifts)
- Insurance:

Additional accident insurance: During employment at Novartis, the employee is insured 24/7 in the event of death or disability resulting from an accident.

Specialist insurance: Group health insurance providing faster access to specialist healthcare services at Triglav Health Insurance Company d.d. for you and your family members.

- Care Connect: A program offering confidential, personalized support for mental health and well-being through therapy, counselling, tools, and more.
- Other benefits in accordance with legislation and collective agreements: Transportation, meal allowance, and other supplements.

Read our [brochure](#) to learn more about our global total rewards offering: https://www.novartis.com/sites/novartis_com/files/novartis-life-handbook.pdf

Note: Benefits and compensation may vary by country and are subject to local legal requirements, including provisions of collective bargaining agreements where applicable. A full overview of your compensation package, including any relevant collective bargaining agreement details applicable to your role based on your employment location and Novartis employer entity, will be communicated separately to you during the application process.

Commitment to Diversity and Inclusion: Novartis is committed ^{4/5} building an outstanding, inclusive work environment and

diverse teams' representative of the patients and communities we serve.

Role Requirements

Primary location salary range

€27,160.00 - €50,440.00

Division

DIV_GD

Business Unit

Development

Location

LOC_SI

Site

Mengeš

Company / Legal Entity

SI19 (FCRS = SI019) Novartis farmacevtska proizvodnja d.o.o.

Functional Area

FCT_RD

Job Type

Full time

Employment Type

Temporary (Fixed Term)

Shift Work

No

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