

Senior Study Start-Up Clinical Research Associate (SSU CRA)

Job ID

REQ-10087011

Oct 06, 2026

LOC_BR

About the Role

Key Responsibilities

- Lead site selection activities and confirm site suitability for assigned clinical studies.
- Drive study start-up activities from site allocation through site activation and green light.
- Build strong relationships with investigators, research sites, and external partners.
- Prepare, collect, and maintain high-quality regulatory and site documentation.
- Support ethics committee and health authority submissions within agreed timelines.
- Ensure inspection-ready trial master file documentation and regulatory compliance.
- Partner with cross-functional teams to resolve issues and accelerate study start-up activities.

Essential Requirements

- Bachelor's degree in a scientific, healthcare, or related discipline.
- Minimum three years of clinical study start-up or relevant clinical research experience.
- Strong knowledge of clinical trial regulations, Good Clinical Practice, and regulatory requirements.
- Experience managing study start-up activities, submissions, and site activation processes.
- Excellent relationship-building, negotiation, and stakeholder management skills.
- Fluent written and spoken English and local language proficiency as required.

Why Novartis: Our purpose is to reimagine medicine to improve and extend people's lives and our vision is to become the most valued and trusted medicines company in the world. How can we achieve this? With our people. It is our associates that drive us each day to reach our ambitions. Be a part of this mission and join us! Learn more here: <https://www.novartis.com/about/strategy/people-and-culture>

You'll receive: Competitive salary, annual bonus, life insurance, home office policy (home office 2x a week), retirement and wellbeing plans, flexible working arrangements, birthday day-off, parental leave, subsidized dining facilities, health insurance, employee recognition platform, Gympass, employee resource groups and virtual self-development tools.

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Commitment to Diversity and Inclusion: Novartis is committed to building an outstanding, inclusive work environment and diverse teams' representative of the patients and communities we serve.

Join our Novartis Network: If this role is not suitable to your experience or career goals but you wish to stay connected to

hear more about Novartis and our career opportunities, join the Novartis Careers: <https://www.novartis.com/careers>

Role Requirements

Division

DIV_GD

Business Unit

Research

Location

LOC_BR

Site

Santo Amaro

Company / Legal Entity

BR03 (FCRS = BR003) NOVARTIS BIOCIENTIAS S.A

Functional Area

FCT_RD

Job Type

Full time

Employment Type

Regular

Shift Work

No

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