

Finance Specialist

Job ID

REQ-10088696

Oct 05, 2026

LOC_GB

About the Role

Key Responsibilities

- Manage study budgets, forecasts and financial tracking to support timely clinical trial delivery.
- Execute investigator payments accurately and efficiently across assigned studies and country groups.
- Partner with study start-up, clinical project and contracting teams to meet study milestones.
- Establish and validate investigator contracts within financial and accounting systems.
- Monitor payment activity, resolve site queries and oversee payment status tracking.
- Ensure compliance with financial controls, regulatory requirements and company procedures.
- Drive process improvements that enhance efficiency, quality and operational excellence.

Essential Requirements

- Degree or vocational qualification in finance, economics, science, business or a related discipline.
- Experience in clinical operations, project management or an equivalent environment.
- Understanding of clinical drug development, particularly study start-up and contracting activities.
- Strong financial knowledge, including budget planning, forecasting, analysis and payment management.
- Ability to work independently with a structured, proactive and delivery-focused approach.
- Effective communication and collaboration skills within local and global matrix environments.

Benefits & Rewards

At Novartis, we're committed to reimagining medicine together - and rewarding the people who make it happen.

Expected Annual Base Salary Range for role: £32,690 to £60,710

The base salary offered is determined based on gender-neutral objectives, such as relevant skills, competencies and experience in accordance with the Novartis pay setting policy and upon joining Novartis will be reviewed periodically.

In addition to your base salary, you may be eligible for a performance-based bonus depending on certain performance parameters.

The rewards of being part of our team go far beyond base pay and incentives. We also offer a variety of competitive benefits in kind to help you thrive personally and professionally, such as insurance plans, retirement plans, wellbeing resources and global recognition programs. In addition, we provide flexible and hybrid working options, where possible, and minimum 14 weeks paid parental leave.

You may be eligible for a company vehicle or a car allowance in accordance with the applicable local Novartis policies and guidelines.

Pay equity is a fundamental principle of our employment policy and reflects our commitment to create a diverse, equitable and inclusive environment that treats all employees with dignity and respect, as outlined in our Code of Ethics.

Read our brochure to learn more about our global total rewards offering:

https://www.novartis.com/sites/novartis_com/files/novartis-life-handbook.pdf

Note: Benefits and compensation may vary by country and are subject to local legal requirements, including provisions of collective bargaining agreements where applicable. A full overview of your compensation package, including any relevant collective bargaining agreement details applicable to your role based on your employment location and Novartis employer entity, will be communicated separately to you during the application process.

Commitment to Diversity and Inclusion / EEO paragraph

Novartis is committed to building an outstanding, inclusive work environment and diverse teams' representative of the patients and communities we serve.

Role Requirements

Primary location salary range

£32,690.00 - £60,710.00

Division

DIV_GD

Business Unit

Development

Location

LOC_GB

Site

London (The Westworks)

Company / Legal Entity

GB16 (FCRS = GB016) Novartis Pharmaceuticals UK Ltd.

Functional Area

FCT_RD

Job Type

Full time

Employment Type

Regular

Shift Work

No

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